This website is provided by Protec Baths Ltd a company registered in England and Wales under company registration number 14029947 our registered office is at Westgate Business Park, Middleway, St. Blazey, PL24 2GE. ('we', 'our' or 'us'). We are the controller of personal data obtained via our website, meaning we are the organisation that is legally responsible for deciding how and for what purposes it is used.

We take your privacy very seriously. Please read this

privacy policy carefully as it contains important information on who we are and how and why we collect, store, use and share any information relating to you (your '**personal data**') in connection with your use of our website. It also explains your rights in relation to your personal data and how to contact us or a relevant regulator in the event you have a complaint.

We collect, use and are responsible for certain personal data about you. When we do so we are subject to the UK General Data Protection Regulation (**UK GDPR**).

Given the nature of our website, we do not expect to collect the personal data of anyone under 16 years of age. If you are aware that any personal data of anyone under 16 years of age has been shared with our website, please let us know so that we can delete that data.

This privacy policy is divided into the following sections:

- What this policy applies to
- Personal data we collect about you
- How your personal data is collected
- How and why we use your personal data
- Marketing
- Who we share your personal data with
- How long your personal data will be kept
- Transferring your personal data out of the UK
- Your rights
- Keeping your personal data secure
- How to complain
- Changes to this privacy policy
- How to contact us

### What this policy applies to

This privacy policy relates to your use of our website only.

Throughout our website we may link to other websites owned and operated by us and certain trusted third parties to make additional products and services available to you. Those other third party websites may also gather information about you in accordance with their own separate privacy

policies. For privacy information relating to these other third party websites, please consult their privacy policies as appropriate.

### Personal data we collect about you

The personal data we collect about you depends on the particular activities carried out through our website. We may collect and use the following personal data about you:

- your name, address and contact information, including email address and telephone number and company details
- information to check and verify your identity, e.g. date of birth
- your billing information, transaction and payment card or other payment method information
- bank account and payment details
- details of any information, feedback or other matters you give us by phone, email, post or via social media
- your account details, such as username and login details
- your activities on, and use of, our website
- information about the services we provide to you
- your contact history, purchase history and saved items
- information about how you use our website and technology systems
- your responses to surveys, competitions and promotions

If you do not provide personal data we ask for where it is indicated to be 'required' at the point of collection (such as when you open an account with us), it may delay or prevent us from providing products and services to you.

We collect and use this personal data for the purposes described in the section 'How and why we use your personal data' below.

### How your personal data is collected

We collect personal data from you:

- directly, when you enter or send us information, such as when you register with us, contact us (including via email), send us feedback, purchase products or services via our website, post material to our website and complete customer surveys or participate in competitions via our website, and
- indirectly, such as your browsing activity while on our website; we will collect information indirectly using the technologies explain our **Cookie Policy**

How and why we use your personal data

Under data protection law, we can only use your personal data if we have a proper reason, such as:

- where you have given consent
- to comply with our legal and regulatory obligations

- for the performance of a contract with you or to take steps at your request before entering into a contract, or
- for our legitimate interests or those of a third party

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A legitimate interest is when we have a business or commercial reason to use your information, so long as this is not overridden by your own rights and interests. We will carry out an assessment when relying on legitimate interests, to balance our interests against your own. You can obtain details of this assessment by contacting us (see '**How to contact us**' below).

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The table below explains what we use your personal data for and why.

What we use your personal data for	Our reasons
Create and manage your account with us	For our legitimate interests or those of a third party, in order to be as efficient as we can so we can deliver the best service to you.
Providing products and/or services to you	To perform our contract with you or to take steps at your request before entering into a contract.
Conducting checks to identify you and verify your identity or to help prevent and detect fraud against you or us	For our legitimate interests or those of a third party, such as to minimise fraud that could be damaging for you and/or us.
To enforce legal rights or defend or undertake	Depending on the circumstances:
legal proceedings	To comply with our legal and regulatory obligations
	In other cases, for our legitimate interests or those of a third party, including, to protect our business, interests and rights or those of others
Customise our website and its content to your	Depending on the circumstances:
particular preferences based on a record of your selected preferences or on your use of our website	Your consent as gathered by the separate cookies tool on our website see our <b>Cookie Policy.</b>
	Where we are not required to obtain your consent and do not do so, for our legitimate interests or those of a third party, in order to be as efficient as we can so we can deliver the best service to you at the best price
Retaining and evaluating information on your recent visits to our website and how you move around different sections of our website for analytics purposes to understand how people use our website so that we can make it more	Depending on the circumstances:
	Your consent as gathered by cookies as set out in our <b>Cookie Policy</b> .
intuitive or to check our website is working as intended	Where we are not required to obtain your consent and do not do so, for our legitimate interests or those of a third party, so that we can be as efficient as we can so we can deliver the

What we use your personal data for	Our reasons
	best service to you at the best price
Communications with you not related to marketing, including about changes to our terms or policies or changes to the products and/or services or other important notices	Depending on the circumstances: To comply with our legal and regulatory obligations and in other cases, for our legitimate interests or those of a third party, so that we can be as efficient as we can so we can deliver the best service to you at the best price
Protecting the security of systems and data	To comply with our legal and regulatory obligations
	We may also use your personal data to ensure the security of systems and data to a standard that goes beyond our legal obligations, and in those cases our reasons are for our legitimate interests or those of a third party, and to protect systems and data and to prevent and detect criminal activity that could be damaging for you and/or us
Statistical analysis to help us manage our business, for example, in relation to our financial performance, customer base, product range or other efficiency measures	For our legitimate interests or those of a third party, in order to be as efficient as we can so we can deliver the best service to you at the best price
Updating and enhancing customer records	Depending on the circumstances:
	To perform our contract with you or to take steps at your request before entering into a contract
	To comply with our legal and regulatory obligations
	Where neither of the above apply, for our legitimate interests or those of a third party, e.g. making sure that we can keep in touch with our customers about existing orders and new products
Disclosures and other activities necessary to comply with legal and regulatory obligations that apply to our business, e.g. to record and demonstrate evidence of your consents where relevant	To comply with our legal and regulatory obligations
Marketing our services to existing and former customers	For our legitimate interests or those of a third party, i.e. to promote our business to existing and former customers
	See 'Marketing' below for further information
External audits and quality checks, e.g. for the	For our legitimate interests or a those of a third party, i.e. to maintain our accreditations so we

What we use your personal data for	Our reasons
audit of our accounts	can demonstrate we operate at the highest standards
We may need to share your personal data with members of our group and third parties in connection with a significant corporate transaction or restructuring, including a merger, acquisition, asset sale, initial public offering or in the event of our insolvency	Depending on the circumstances: To comply with our legal and regulatory obligations In other cases, for our legitimate interests or those of a third party, i.e. to protect, realise or
In such cases information will be anonymised where possible and only shared where necessary	grow the value in our business and assets

See 'Who we share your personal data with' for further information on the steps we will take to protect your personal data where it needs to be shared with others.

# Marketing

We may use your personal data to send you updates (by email, text message, telephone or post) about our products and/or services, including exclusive offers, promotions or new products and/or services.

We have a legitimate interest in using your personal data for marketing purposes (see above '**How and why we use your personal data**'). This means we do not usually need your consent to send you marketing information. However, where consent is needed, we will ask for this separately and clearly.

You have the right to opt out of receiving marketing communications at any time by:

- contacting us at Sales@protec.uk.com or
- using the 'unsubscribe' link in emails or 'STOP' number in texts.
- We may ask you to confirm or update your marketing preferences if you ask us to provide further products and/or services in the future, or if there are changes in the law, regulation, or the structure of our business.

We will always treat your personal data with the utmost respect and never sell or share it with other organisations outside the Protec Group for marketing purposes.

For more information on your rights to object at any time to your personal data being used for marketing purposes, see '**Your rights**' below.

### Who we share your personal data with

We routinely share personal data with:

- third parties we use to help deliver our products and/or services to you, such as payment service providers, warehouses and delivery companies
- other third parties we use to help us run our business, for example marketing agencies or website hosts and website analytics providers

We or the third parties mentioned above may occasionally also need to share personal data with:

- external auditors, for example in relation to the audit of our accounts, in which case the recipient of the information will be bound by confidentiality obligations
- professional advisors (such as lawyers and other advisors), in which case the recipient of the information will be bound by confidentiality obligations
- law enforcement agencies, courts, tribunals and regulatory bodies to comply with our legal and regulatory obligations
- other parties in connection with a significant corporate transaction or restructuring, including a merger, acquisition, asset sale, initial public offering or in the event of our insolvency usually, information will be anonymised but this may not always be possible, however, the recipient of the information will be bound by confidentiality obligations

If you would like more information about who we share our data with and why, please contact us (see '**How to contact us**' below).

### How long your personal data will be kept

We will not keep your personal data for longer than we need it for the purpose for which it is used.

Different retention periods apply for different types of personal data. Further details on this are available upon request by emailing us at [insert email address]

## Transferring your personal data out of the UK

The UK and other countries have differing data protection laws, some of which may provide lower levels of protection of privacy.

It is sometimes necessary for us to share your personal data to countries outside the UK. In those cases we will comply with applicable UK laws designed to ensure the privacy of your personal data.

We will also ensure all protections required by applicable UK laws are in place before transferring personal data to any organisation or body (or its subordinate bodies) governed by public international law or set up by, or on the basis of, an agreement between two or more countries (**international organisations**).

Under data protection laws, we can only transfer your personal data to a country outside the UK or to an international organisation where:

- in the case of transfers subject to UK data protection law, the UK government has decided the particular country ensures an adequate level of protection of personal data (known as an 'adequacy regulation') further to Article 45 of the UK GDPR.
- there are appropriate safeguards in place, together with enforceable rights and effective legal remedies for you, or
- a specific exception applies under relevant data protection law

Where we transfer your personal data outside the UK we do so on the basis of an adequacy regulation or (where such is not available) legally-approved standard data protection clauses recognised or issued further to Article 46(2) of the UK GDPR. In the event we cannot or choose not to continue to rely on either of those mechanisms at any time we will not transfer your personal data outside the UK unless we can do so on the basis of an alternative mechanism or exception provided by UK data protection law.

Any changes to the destinations to which we send personal data or in the transfer mechanisms we use to transfer personal data internationally will be notified to you in accordance with the section on **'Change to this privacy policy**' below.

# Your rights

You generally have the following rights, which you can usually exercise free of charge:

Access to a copy of your personal data	The right to be provided with a copy of your personal data
Correction (also known as rectification)	The right to require us to correct any mistakes in your personal data
Erasure (also known as the right to be forgotten)	The right to require us to delete your personal data—in certain situations.
Restriction of use	The right to require us to restrict use of your personal data in certain circumstances, for example if you contest the accuracy of the data
Data portability	The right to receive the personal data you provided to us, in a structured, commonly used and machine-readable format and/or transmit that data to a third party—in certain situations.
To object to use	The right to object:
	—at any time to your personal data being used for direct marketing (including profiling)
	—in certain other situations to our continued use of your personal data, for example where we use your personal data for our legitimate interests.
Not to be subject to decisions without human involvement	The right not to be subject to a decision based solely on automated processing (including profiling) that produces legal effects concerning you or similarly significantly affects you.
	We do not make any such decisions based on data collected by our website.

For further information on each of those rights, including the circumstances in which they apply and circumstances in which they do not apply, please contact us (see '**How to contact us**' below).

If you would like to exercise any of those rights, email, call or write to us—see below: '**How to contact us**'. When contacting us please:

- provide enough information to identify yourself and any additional identity information we may reasonably request from you, and
- let us know what right you want to exercise and the information to which your request relates

## Keeping your personal data secure

We have appropriate security measures to prevent personal data from being accidentally lost, or used or accessed unlawfully. We limit access to your personal data to those who have a genuine business need to access it.

We also have procedures in place to deal with any suspected data security breach. We will notify you and any applicable regulator of a suspected data security breach where we are legally required to do so.

### How to complain

Please contact us if you have any query or concern about our use of your information (see below '**How to contact us**'). We hope we will be able to resolve any issues you may have.

You also have the right to lodge a complaint with:

- the Information Commissioner in the UK, and
- a relevant data protection supervisory authority in the country where you live.

The UK's Information Commissioner may be contacted at <u>https://ico.org.uk/make-a-complaint</u> or by telephone: 0303 123 1113.

## Changes to this privacy policy

We may change this privacy policy from time to time—when we make significant changes we will take steps to inform you, for example via a prominent link to a description of those changes on our website.

### How to contact us

You can contact us by post, email or telephone if you have any questions about this privacy policy or the information we hold about you, to exercise a right under data protection law or to make a complaint.

Our contact details are shown below:

Protec Baths Ltd Westgate Business Park Middleway St. Blazey PL24 2GE Sales@protec.uk.com 0330 700 0707